



Visit Gateway at https://gateway.ifionline.org/login.aspx

Gateway User Guide

TIF Map Review

TIF Map Review

Local officials can now see maps that display parcel locations within TIF districts by utilizing the **TIF Map Review** found in the **TIF Management** area of the Indiana Gateway for Government Units (Gateway).

What is the TIF Map Review?

The TIF Map Review utilizes data supplied from the **TIF Management** Report, joined with Geographic Information System (GIS) data provided to the Indiana Business Research Center (IBRC), to render a geographic map of the parcel locations within a TIF district. Local officials will be able to visually acknowledge the locations and notify the Department if changes should be made to the map.

Accessing your TIF Map Review

The Gateway login page can be accessed through the Gateway public data output site at gateway.ifionline.org. Once on this site, please select the "Local Officials: Login Here" link on the top right-hand side of the page.



This will take you to the login page below. Please enter your username which is typically your email address and your password. Once done, please select "Log In."

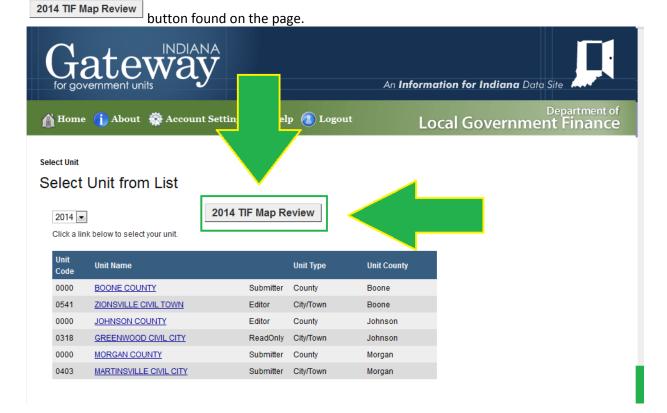


If you are having difficulties logging in you may contact the Department at gateway@dlgf.in.gov for assistance.

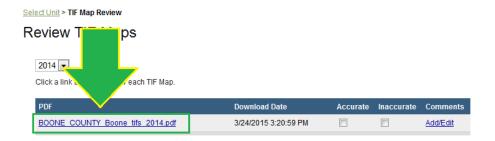
Once you have logged in you will be taken to the Select Application page in Gateway. Please select, "TIF Managment".



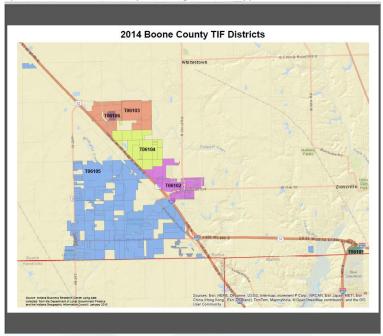
After you login to the Gateway website and select the TIF Management application, select the



Once selected, a list of PDF files associated with your designated units will be listed. Downloading a map will generate "Accurate" and "Inaccurate" checkboxes and "Add/Edit" options under "Comments." If the PDF file hyperlink has **NOT** been selected, the other options listed above will not be made available.



On the Review TIF Maps page, you are able to review PDFs that are generated using data supplied from your TIF Management report. Maps are downloaded by clicking on the hyperlink.



Local officials can continue to review the map file to verify whether or not TIF Districts are displayed accurately. Reviewers are asked to review the created maps in as much detail as possible. However, verification of each parcel is not required or expected. Reviewers should ensure that the TIF boundaries displayed on the map provide an accurate picture of the TIF district for the purposes of public viewing. If inaccuracies are identified, the reviewer will be asked to provide the Department with detail on the concern. From there, the Department will work with the reviewer to correct the issue, if possible. The Department notes that the maps are based on mapping data received from county GIS offices and that it may not be possible to correct issues that are inherent in the mapping data.

What if my TIF District Map is accurate?

If the locations and districts are correct, the official should select the "Accurate" box, and select the "Mark TIF Review as Completed" button to complete the review. Please note users will be required to review all TIF maps prior to marking the review as completed.



What if my TIF District Map is inaccurate?

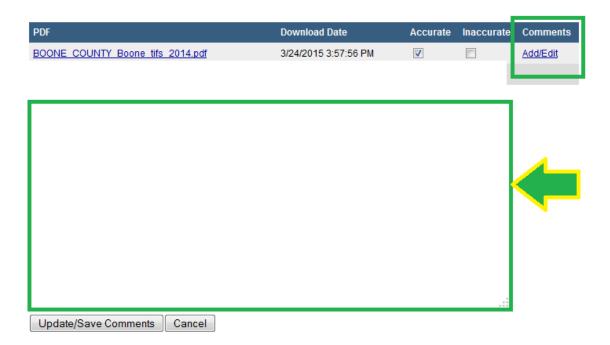
If any information is not correct, not entirely accurate, or the official does not agree with the data being presented, the official may check the "Inaccurate" box, as indicated below, leave a detailed comment indicating the inaccuracies, and select the "Mark TIF Review as Completed" button to complete the review.



Note: Users are <u>required</u> to add a comment to any map marked inaccurate prior to marking the review as complete.

If an official indicates that a map is inaccurate, the application will require the user to enter a comment before marking the TIF Review complete. Reviewers may leave comments by clicking the Add/Edit button in the Comments column next to any map. The Add/Edit option will appear after a user has indicated that the map is either accurate or inaccurate.

Comments should be as complete as possible, with as much detail as possible, so the Department staff may review and address any issues that may arise. Once comments are complete, users may click the "Update/Save Comments" button to save comments for the Department.



If you have any questions while viewing the maps, please contact the Department at gateway@dlgf.in.gov or at (317)-232-3777.